



AGENDA


Reception & Admin Team Meeting

Meeting date: Tuesday 2nd October 2018

Time: 6:30pm to 7:30pm

Venue: Wembley Park Drive

Chair: Dr Sachin Patel

| TIME | TOPIC | WHO |
|---------------|--|--|
| 6:30pm | Welcome & Review of Action Log | SP |
| 6:45pm | E-Consults  | June Francis GP Engagement Project Manager |
| | <u>Next Meeting</u> DATE :To be Confirmed TIME :2:00pm & 6:30pm | |